



Adult Gender Identifier (& Name) Change Packet

Sacramento Superior Court
Civil Self-Help Services

For petitioners over the age of 18,
or emancipated minors.

The following forms are required for gender identifier (& name) change and are included in this packet.

- NC-300 — Petition for Recognition of Change of Gender and Sex Identifier
 —and Change of Name
 —and Issuance of New Certificates
- *NC-110 — Attachment to Petition for Name Change
- *NC-125 — Order to Show Cause - Change of Name to Conform to Gender
 Identity
- NC-330 — Order Recognizing of Change of Gender and Sex Identifier
 —and Change of Name
 —and Issuance of New Certificates

*Only file if asking for a name change

If you would like help filling out the forms online with Law Help Interactive, enter this link in your browser:
<https://tinyurl.com/7jc3r8jv>.

If you want to ask the Court to waive the \$435 filing fee, you will also need:
FW-001 – Request for Fee Waiver
FW-003 – Order on Fee Waiver

You may need forms that are *not* included in this packet. If you...

NEED AN ORDER TO CHANGE YOUR NAME &/OR GENDER ON A CHILD'S BIRTH RECORD: Complete Birth Certificate for Child of Petitioner—Attachment (**NC-311**). If you are asking to change your name on your adult child's birth certificate, they must sign this form if they are living. Provide the date of death if they are deceased, or explain why they are incapable of signing if they are living.

NEED AN ORDER TO CHANGE YOUR NAME &/OR GENDER ON YOUR MARRIAGE LICENSE: Complete Marriage License and Certificate—Attachment (**NC-312**). The other spouse on the marriage license must sign this form if living. Provide the date of death if they are deceased, or explain why they are incapable of signing if they are living. If the other spouse did not sign **NC-312**, complete Order to Show Cause—Issuance of New Marriage License and Certificate (**NC-325**).

Adult Gender Identifier (& Name) Change Packet

FILING FEE: The filing fee for a Petition for Recognition of Change of Gender and Sex Identifier is **\$435.00**, unless you qualify for a fee waiver (forms not included).

COPIES: The original plus two (2) copies of all documents are required at the time of filing (3 total). The court cannot make copies for you at the filing window. A public copy machine is available in Room 212 at 813 6th Street. Copies cost 0.25 cents per page. The machine takes cash only.

WHERE TO FILE:

| IN PERSON | BY MAIL |
|---|--|
| <p>Civil Law & Motion Filings 813 6th Street, Rm. 212, Sacramento, CA 95814</p> <p style="text-align: center;">Monday – Friday 8:30 am – 12:30 pm 1:30 pm – 4:00 pm *as staffing permits</p> | <p style="text-align: center;">Sacramento Superior Court 720 9th Street, Rm. 102, Sacramento, CA 95814</p> |

If you need help filling out these forms,
contact Civil Self-Help Services.

✉ civilselfhelp@saccourt.ca.gov ☎ 916-874-1421

| MON | TUE | WED | THU | FRI |
|---------------------|---------------------|---------------------|------------------|---------------------|
| 8:30 AM- Noon | 8:30 AM- Noon | 8:30 AM- Noon | 8:30 AM- Noon | 8:30 AM- Noon |
| 1:30 PM- 4:00 PM | 1:30 PM- 4:00 PM | 1:30 PM- 4:00 PM | CLOSED PM | 1:30 PM- 4:00 PM |

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 720 9th Street MAILING ADDRESS: 720 9th Street CITY AND ZIP CODE: Sacramento, CA 95814 BRANCH NAME: Civil Division | |
| PETITION OF (name): | |
| PETITION FOR RECOGNITION OF CHANGE OF GENDER AND SEX IDENTIFIER <input type="checkbox"/> AND CHANGE OF NAME <input type="checkbox"/> AND ISSUANCE OF NEW CERTIFICATES | CASE NUMBER: |

Before you complete this petition, read *Instructions for Filing Petition for Recognition of Change of Gender and Sex Identifier, Name Change, and Issuance of New Certificates* (form NC-300-INFO).
Note: You do not need to file this petition or obtain a court order in order to obtain a new California birth certificate for you or your child reflecting a change of your gender or a new California marriage license and certificate reflecting a change of gender. You may use an administrative process instead; see Health and Safety Code section 103426.

1. Petitioner (*present name*): _____ is 18 years old or older and requests an order recognizing the change of petitioner's gender and sex identifier to
 - a. female.
 - b. male.
 - c. nonbinary.

2. Petitioner is a California resident or seeks a change to a California birth certificate or marriage license and certificate.

3. Petitioner has already obtained a decree of name change that petitioner wants reflected on the certificates checked in item 5. Petitioner attaches a certified copy of the decree of name change to this petition.
(If this item is checked, skip item 4 and indicate the request in item 5.)

4. Petitioner requests that the court decree that petitioner's name be changed, in order to conform to petitioner's gender identity, to (*proposed name*):
 - a. This is the right court for the petition to change name, because petitioner (*check (1) or (2).*)
 - (1) resides in this county.
 - (2) does not reside in California and (*check one*):
 - (i) wants a name change on their or their child's birth certificate, which was issued in this county.
 - (ii) wants a name change on a marriage license, and was married in this county.
 - b. Petitioner requests that the court issue an order directing any interested persons to file written objections to show cause why the petition for change of name should not be granted.
 - c. *Name and Information About the Person Whose Name Is to Be Changed* (form NC-110) is attached to this form.

| | |
|--------------|--------------|
| SHORT TITLE: | CASE NUMBER: |
|--------------|--------------|

5. **Issuance of New California Certificate**

- a. Petitioner requests an order for the issuance of a new birth certificate for petitioner reflecting the change of gender and change of name.
- b. Petitioner requests an order for the issuance of a new birth certificate for petitioner's child reflecting petitioner's change of gender and change of name.


(Attach *Birth Certificate for Child of Petitioner—Attachment* (form NC-311).)

- c. Petitioner requests an order for the issuance of a new marriage license and certificate with a change of designation of the person as bride, groom, or having neither box checked and change of name.


(Attach *Marriage License and Certificate—Attachment* (form NC-312).)

I declare under penalty of perjury under the laws of the State of California that the request for a change in gender and sex identifier to (*check one*) female male nonbinary is to conform my legal gender and sex identifier to my gender identity and is not for any fraudulent purpose.

Date: _____

_____ (TYPE OR PRINT NAME OF PETITIONER)  _____ (SIGNATURE OF PETITIONER)

Date: _____

_____ (TYPE OR PRINT NAME OF ATTORNEY)  _____ (SIGNATURE OF ATTORNEY)

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (<i>name</i>): | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 720 9th Street MAILING ADDRESS: 720 9th Street CITY AND ZIP CODE: Sacramento, CA 95814 BRANCH NAME: Civil Division | |
| PETITION OF (<i>name of each petitioner</i>): <div style="text-align: right;">FOR CHANGE OF NAME</div> | |
| ORDER TO SHOW CAUSE—CHANGE OF NAME TO CONFORM TO GENDER IDENTITY | CASE NUMBER: |

TO ALL INTERESTED PERSONS:

1. Petitioner (*name*): _____ filed a petition with this court
 for a decree changing name as follows:

| | <u>Present name</u> | to | <u>Proposed name</u> |
|----|---------------------|----|----------------------|
| a. | | to | |
| b. | | to | |
| c. | | to | |
| d. | | to | |

2. THE COURT ORDERS that any person objecting to the name changes described above must file a written objection that includes the reasons for the objection **within six weeks of the date this order is issued**. If no written objection is timely filed, the court will grant the petition without a hearing.

3. A hearing date may be set only if an objection is timely filed and shows good cause for opposing the name change. Objections based solely on concerns that the proposed change is not the person's actual gender identity or gender assigned at birth do not constitute good cause. (See Code Civ. Proc., § 1277.5(c).)

NOTE: When a petition has been filed to change the name of a minor to conform to gender identity and the petition does not include the signatures of both living parents, the petition and this order to show cause must be served on the parent who did not sign the petition, under Code of Civil Procedure section 413.10, 414.10, or 415.40, within 30 days from the date on which the order is made by the court.

Date:

JUDGE OF THE SUPERIOR COURT

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 720 9th Street MAILING ADDRESS: 720 9th Street CITY AND ZIP CODE: Sacramento, CA 95814 BRANCH NAME: Civil Division | |
| PETITION OF (name): | |
| ORDER RECOGNIZING CHANGE OF GENDER AND SEX IDENTIFIER <input type="checkbox"/> AND FOR NAME CHANGE <input type="checkbox"/> AND FOR ISSUANCE OF NEW CERTIFICATES | CASE NUMBER: |

1. The petition was duly considered
- a. at the hearing on (date): _____ in Department: _____ of the above-entitled court.
- b. without hearing.

THE COURT FINDS

2. a. Petitioner is a California resident or seeks a change to a California birth certificate or marriage license and certificate.
 b. All notices required by law have been given.
 c. No objections to the petition were made.
 d. Objections to the petition were made by (name): _____
3. The petition included a **request for change of name** for the person described in item 10.
- a. The person whose name is to be changed
 is not is required to register as a sex offender under Penal Code section 290.
 This determination was made by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- b. A certified copy of a court decree changing petitioner's name was attached to the petition.
4. The petition included a **request to order a new birth certificate for one or more minor children of petitioner.**
5. The petition included a **request to order a new birth certificate for one or more adult children of petitioner**, and (check one)
- a. each request for a new birth certificate for an adult child on form NC-311 contains the signature of the adult child agreeing to the reissuance of their birth certificate.
- b. the court was satisfied that the following adult child or children who did not sign form NC-311 are either deceased or incapable of providing a signature:
- Full Name: _____ Date of Birth: _____
 Full Name: _____ Date of Birth: _____
6. The petition included a **request for an order for the issuance of a new marriage certificate**, for a marriage on (date): _____, with a change of designation of the petitioner as bride, groom, or having neither box checked and (check one)
- a. the spouse who shares the marriage certificate with the petitioner has agreed to the issuance of a new marriage license and certificate OR the court is satisfied that the spouse is deceased or incapable of providing a signature.
- b. the petition did not include the agreement of the spouse who shares the marriage license and certificate with the petitioner. An order directing the spouse to make known any objection to the changes requested on the marriage license and certificate or confidential marriage license and certificate by filing a written objection, which includes any reasons why the requested changes would be fraudulent, was issued and served.

| | |
|-----------------------------|--------------|
| PETITION OF <i>(name)</i> : | CASE NUMBER: |
|-----------------------------|--------------|

7. The court is satisfied that all the allegations in the petition are true and sufficient and that the petition should be granted.
8. Other findings *(if any)*:

THE COURT ORDERS

9. The gender and sex identifier of petitioner has been changed to female male nonbinary.

THE COURT FURTHER ORDERS

10. The name of *(present name)*:
- a. is changed to *(new name)*:
- b. was previously changed by court decree to *(name)*:

11. A new birth certificate must be issued reflecting the change of gender and sex identifier described in item 9 and change of name described in item 10.

If petitioner was born in California, a certified copy of this order shall be filed by the petitioner within 30 days with the State Registrar. When the State Registrar receives a certified copy of this order and payment of the applicable fees, the State Registrar shall establish for the petitioner a new birth certificate reflecting the gender of the petitioner as it has been altered and any change of name specified in this order.

12. A new birth certificate for the following child or children of the petitioner must be issued reflecting petitioner's change of gender and sex identifier described in item 9 and change of name described in item 10.

| | |
|------------------|----------------------|
| Full Name: _____ | Date of Birth: _____ |
| Full Name: _____ | Date of Birth: _____ |
| Full Name: _____ | Date of Birth: _____ |
| Full Name: _____ | Date of Birth: _____ |

If petitioner's child or children were born in California, a certified copy of this order shall be filed by the petitioner within 30 days with the State Registrar. When the State Registrar receives a certified copy of this order and payment of the applicable fees, the State Registrar shall establish for each child a new birth certificate reflecting the gender of the petitioner as it has been altered and any change of name specified in this order.

13. The marriage license and certificate for petitioner and *(name of spouse)*: _____ issued on *(date)*: _____ in *(county)*: _____ must be reissued with a change of designation of the petitioner to bride groom neither bride nor groom and change of name as described in item 10.

If the original marriage license and certificate were **confidential** and issued within this state, a certified copy of this order shall be filed by the petitioner within 30 days with the county clerk in the county where the confidential marriage license and certificate were issued. When the county clerk receives a certified copy of this order with an application and payment of applicable fees, the county clerk shall issue a confidential marriage license and certificate for the petitioner.

If the original marriage license and certificate were **not** confidential and issued within this state, a certified copy of this order shall be filed by the petitioner within 30 days with the State Registrar. When the State Registrar receives a certified copy of this order with an application and payment of applicable fees, the State Registrar shall issue a marriage license and certificate for the petitioner.

14. Other orders:

Date: _____

JUDICIAL OFFICER