

General Name Change Packet

Sacramento Superior Court Civil Self-Help Services

For name changes that are not affirming gender identity.

Use Gender Identifier (& Name) for Adults or Minors to change name & gender marker, or gender marker only.

The following forms are required for name change and are included in this packet.

NC-100 — Petition for Change of Name

NC-110 — Attachment to Petition for Name Change

NC-120 — Order to Show Cause - Change of Name

NC-130 — Decree Changing Name

If you would like help filling out the forms online with Law Help Interactive, enter this link in your browser: <u>https://tinyurl.com/7jc3r8jv</u>. If you want to ask the Court to waive the \$435 filing fee, you will also need: **FW-001** – Request for Fee Waiver

You may need forms that are *not* included in this packet. If you are...

FILING FOR MORE THAN ONE PERSON: A separate **NC-110** must be completed for EACH PERSON requesting a name change listed in the Petition for Change of Name. If you are filing for an entire family, you may also need Attachment (**MC-030**) to list more than 3 people on each form.

ONLY ONE PARENT FILING FOR MINOR: The non-signing parent must be served with the Order to Show Cause (NC-120) at least 30 days prior to the hearing. After service is complete, file the Proof of Service of Order to Show Cause (NC-121). If you can't locate the non-signing parent, you can complete a Declaration of Diligent Search and Request to Dispense with Notice Re: Petition for Change of Name (CV/E-208).

A GUARDIAN FILING FOR MINOR: Complete Declaration of Guardian (NC-110G) and attach behind NC-100 and NC-110. Additionally, use the Decree Changing Name by Guardian (NC-130G) INSTEAD of NC-130.

FILING AND PUBLICATION FEES: The filing fee for a Petition for Change of Name is **\$435.00**, unless you qualify for a fee waiver (forms not included). The Fee Waiver does not cover publication, and you will still need to pay a newspaper to publish the Order to Show Cause (**NC-120**) once a week for four (4) weeks in a row. Prices for publication are on the attached List of Newspapers of General Circulation.

COPIES: The original plus one 1 copy of all documents are required at the time of filing (2 total). The court cannot make copies for you at the filing window. A public copy machine is available in Room 212 at 813 6th Street. Copies cost 0.25 cents per page. The machine takes cash only.

WHERE TO FILE:

IN PERSON	BY MAIL
Civil Law & Motion Filings 813 6th Street, Rm. 212, Sacramento, CA 95814	Sacramento Superior Court
Monday – Friday 8:30 am – 12:30 pm 1:30 pm – 4:00 pm *as staffing permits	720 9th Street, Rm. 102, Sacramento, CA 95814

If you need help filling out these forms, contact Civil Self-Help Services.

MON	TUE	WED	THU	FRI
8:30 AM-	8:30 AM-	8:30 AM-	8:30 AM-	8:30 AM-
Noon	Noon	Noon	Noon	Noon
1:30 PM-	1:30 PM-	1:30 PM-	CLOSED PM	1:30 PM-
4:00 PM	4:00 PM	4:00 PM		4:00 PM

NEWSPAPER NAME	ADDRESS	WEBSITE/EMAIL	PHONE	FILE DEADLINE DATE	PUBLICATION FEE	FILE PROOF?
Carmichael Times	7144 Fair Oaks Blvd., #5 Carmichael, CA 95608 [Walk-ins OK.]	www.mpg8.com email: legals@mpg8.com	916-773-1111	Friday 12:00 PM for publication on the following week	\$75.00 1st name, \$10.00 each add'l name	YES. They will send proof of publication directly to court prior to the hearing.
Elk Grove Citizen	8970 Elk Grove Blvd., Elk Grove, CA 95624 [Walk-ins OK.]	www.egcitizen.com legals@valleyoakpress.com	916-685-5533	Noon Monday for Wednesday publication. Noon Wednesday for Friday publication	\$80.00	NO. They will mail proof of publication to client prior to the hearing. Client must be responsible and file proof of publication with the court.
Folsom Telegraph	1030 High Street Auburn, CA 95603 [Walk-ins OK.]	Email PDF docs & phone # to: LegalAds@goldcountrymedia.com	530-885-5656 #7	Thursday 12:00 PM for the following Wednesday	\$395.00 1 st name, \$5 each add'l name	YES. They will send proof of publication directly to court prior to the hearing.
Galt Herald	604 N. Lincoln Way Galt, CA 95632 [Walk-ins OK.]	www.galtheraldonline.com legals@valleyoakpress.com	209-745-1551	Tuesday 12:00 PM to for Wednesday publication.	\$80.00	NO. Client must pick up their proof and file it with the court prior to hearing
Rancho Cordova Grapevine-Independent	7144 Fair Oaks Blvd., #5 Carmichael, CA 95608 [Walk-ins OK.]	www.mpg8.com legals@mpg8.com	916-773-1111	Friday 12:00 PM for publication on the following week	\$75.00 1st name, \$10.00 each add'l name	YES. They will send proof of publication directly to court prior to the hearing.
The Rio Linda News	7144 Fair Oaks Blvd., #5 Carmichael, CA 95608 [Walk-ins OK.]	www.mpg8.com legals@mpg8.com	916-773-1111	Friday 12:00 PM for publication on the following week	\$75.00 1st name, \$10.00 each add'l name	YES. They will send proof of publication directly to court prior to the hearing
Sacramento Bulletin	530 Bercut Drive, Suite H, Sacramento, CA 95814 [No walk-ins.]	Email only: sacramentobulletin@gmail.com	916-445-6825	Two business days before 3 PM prior to publication Monday-Friday	\$50.00	YES. They will send proof of publication directly to court prior to the hearing.
Sacramento Bee Newspaper	2100 Q Street, Sacramento, CA 95816 [No walk-ins.]	Use online portal: https://placelegal.mcclatchy.com /legals/sacramento/index.html	916-321-1371	Two business days prior to publication	\$332.52	NO. They will email proof of publication to client prior to the hearing. Client must file proof of publication with the court.
Spectrum Newspaper	530 Bercut Drive, Suite H, Sacramento, CA 95814 [No walk-ins.]	Email only: sacramentobulletin@gmail.com	916-445-6825	Two business days before 3 PM prior to publication Monday-Friday	\$50.00	YES. They will send proof of publication directly to court prior to the hearing.
The Daily Recorder	901 H Street, Rm 312, Sacramento, CA 95814 [No walk-ins.]	www.legaladstore.com Barbara_Bennett@dailyjournal.com	916-444-2355 X 6902	Two business days prior to publication	\$37.00	YES. They will hand deliver send proof of publication directly to court prior to the hearing.
The Sacramento Gazette Newspaper	428 J Street, Suite 400, Sacramento, CA 95814 [Walk-ins OK.]	www.sacgazette.com/legal.htm sacgazette@juno.com	916-567-9654	Tuesday 12:00 PM	\$87.00	NO. They will mail proof to client prior to the hearing- client must file with the court.
The Sacramento Observer	1825 Del Paso Blvd, Sacramento, CA 95815 [Walk-ins OK.]	www.sacobserver.com w.whitfield@sacobserver.com	916-452-4781	Friday publication	\$90.00	YES. They will send proof of publication directly to court prior to the hearing.

CURRENT PRICES MAY BE DIFFERENT FROM THE AMOUNTS LISTED ON THIS HANDOUT. PLEASE CALL PAPERS TO CONFIRM CURRENT PRICES. THE COURT DOES NOT ENDORSE OR RECOMMEND ANY PARTICULAR COMPANY.

	NC-100
ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER:	FOR COURT USE ONLY
FIRM NAME:	
STREET ADDRESS:	
CITY: STATE: ZIP CODE:	
TELEPHONE NO.: FAX NO.:	
E-MAIL ADDRESS:	
ATTORNEY FOR (name): In Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento	
STREET ADDRESS: 720 9th Street	
MAILING ADDRESS: 720 9th Street	
CITY AND ZIP CODE: Sacramento, 95814 BRANCH NAME: Civil Division	
PETITION OF (name of each petitioner):	
	IBER:
Before you complete this petition, read the <i>Instructions for Filing a Petition for Change of Name</i> (form name as part of a petition to recognize a change of gender, and obtain a new California birth certificate marriage certificate reflecting those changes, use form NC-300.)	NC-100-INFO). (To change your e for yourself or your child, or a
1. Petitioner (present name): (check a	a or b)
 a. resides in this county. b. does not live in California and <i>(check 1 or 2)</i> 	
(1.) wants a name change on a marriage license, and was married in this county.	
 (2.) wants a name change on their or their child's birth certificate, which was issued in Petitioner requests that the court decree the following name changes <i>(list every name that you a</i>) 	-
a. <u>Present name</u> <u>Propos</u> changed to	sed name
b. changed to	
c. changed to	
Continued (If you are seeking to change additional names, you must prepare a list and at Attachment 2.)	tach it to this petition as
3. Petitioner requests that the court issue an order directing all interested persons to appear or file this petition for change of name of the persons identified in item 2 should not be granted.	objections to show cause why
4. The number of persons under 18 years of age whose names are to be changed is (specify):	
5. If this petition requests the change of name of any person or persons under 18 years, this reque	est is being made by
a two parents.	
b one parent.	
c near relative (name and relationship):	
d guardian <i>(name):</i>	
e attorney for an individual under the jurisdiction of the juvenile court (<i>name</i>):	
f. f. to ther (<i>specify</i>):	
 6. This petition seeks to change the name of (check one) petitioner (name): to conform to that person's gender identity. 	
 For each person whose name is to be changed, petitioner provides the following information (yo Information About the Person Whose Name Is to Be Changed (form NC-110) for each person id 	
a. Number of pages attached <i>(specify number):</i>	·

PETITION OF (name of petitioner or petitioners):	CASE NUMBER:
FOR CHAN	NGE OF NAME
NAME AND INFORMATION ABO	
WHOSE NAME IS TO BE	
Attachment to Petition (form NC-100, form	
You must use a separate attachment for each person whose name is to be eclaration of guardian (form NC-110G) must also be completed and attache	
. (Continued) Petitioner applies for a decree to change the name of the foll	lowing person:
b. Self Other	
 (1) Present name (specify): (2) Present duration (specify): 	
(2) Proposed name (<i>specify</i>):(3) Born on (<i>date of birth</i>):	
	of age or older
(4) Born at (place of birth):	
(5) Sex (as stated on original birth certificate): Male] Female
(6) Current residence address (street, city, county, state, and zip co	de):
c. Reason for name change <i>(explain):</i>	
d. Relationship of the petitioner to the person whose name will be changed	ged:
	ey for minor appointed by juvenile court
(2) Parent (5) Near relative (indicate relat	tionship):
(3) Guardian (6) Other (specify):	
 e. If the person whose name will be changed is under 18 years of age, p following persons: 	provide the names and addresses, if known, of the
following persons: (1) Parent (<i>name</i>): (address):	
(1) Parent (name): (address): (address):	
(3) (Only if neither parent is living) Near relatives (names, relationsh	nips, and addresses):
f. If the person whose name will be changed is 18 years of age or older	
DECLARATION	-
I declare under penalty of perjury under the laws of the State of Californ under the jurisdiction of the California Department of Corrections and R	
	er as a sex offender under Penal Code section 290.
Date:	
Dale.	
(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)	(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)
	., , , , , , , , , , , , , , , , , , ,
If petitioner is represented by an attorney, the attorney's signature follo late:	owsj.
(TYPE OR PRINT NAME)	(SIGNATURE OF ATTORNEY)
Each petitioner must sign this petition in the space provided below or,	, , , , , , , , , , , , , , , , , , ,
ttachment.) I declare under penalty of perjury under the laws of the State of	
ue and correct.	
pate:	
(TYPE OR PRINT NAME)	(SIGNATURE OF PETITIONER)
ate:	
(TYPE OR PRINT NAME)	
ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS	SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT Page 1 o
orm Adopted for Mandatory Use NAME AND INFORMATION ABO	
C-110 [Rev. January 1, 2023] WHOSE NAME IS TO BE ((Attachment to Petition for Char	CHANGED

NC-120

		NC-120
PETITIONER OR ATTORNEY (name, State Bar number, and address):		FOR COURT USE ONLY
TELEPHONE NO.: FAX NO. (optional):		
E-MAIL ADDRESS (optional): ATTORNEY FOR (name): In Pro Per		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento		-
STREET ADDRESS: 720 9th Street		
MAILING ADDRESS: 720 9th Street		
CITY AND ZIP CODE: Sacramento, 95814		
BRANCH NAME: Civil Division		_
PETITION OF (name of each petitioner):		
FC	R CHANGE OF NAME	
		CASE NUMBER:
ORDER TO SHOW CAUSE—CHANGE OF NAI	ME	
TO ALL INTERESTED PERSONS:		
1. Petitioner (name):		filed a petition with this court
for a decree changing names as follows:		
Present name		Proposed name
a	to	
	to	
b		
C	to	
d	to	
e.	to	
Continued on Attachment 1.		
2. THE COURT ORDERS that all persons interested in this matter	r appear before this cou	urt at the hearing indicated below to
show cause, if any, why the petition for change of name should	not be granted. Any pe	erson objecting to the name changes
described above must file a written objection that includes the r		
is scheduled to be heard and must appear at the hearing to sho objection is timely filed, the court may grant the petition without		on should hot be granted. If no written
NOTICE OF	-	
a. Date: Time:	Dept.:	Room:
b. The address of the court is same as noted above	x other (specify)	
813 6th Street, Sacramento, CA 95814	ation about how to do a	a on the court's website. To find your court's
(To appear remotely, check in advance of the hearing for informative website, go to www.courts.ca.gov/find-my-court.htm.)	alion about now to do s	o on the court's website. To find your court's
3. a. A copy of this Order to Show Cause must be published	d at least once each we	ek for four successive weeks before the date
set for hearing on the petition in a newspaper of gener	al circulation:	
(for resident of this county) printed in this count	y (specify paper):	
(for other petitioners) printed in the county in w	hich petitioner resides o	or, if no county, in the local subdivision or
territory where petitioner resides.		
b. Other (<i>specify</i>):		
Date:		JUDGE OF THE SUPERIOR COURT
(If petitioner is requesting change of name of a min	nor, see Note Regarding	g Petition for Minors on page 2.)

NOTE REGARDING PETITIONS FOR MINORS

When a *Petition for Change of Name* has been filed for a child by one parent and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

(This Note is included for the information of the petitioner and is not to be included in the Order to Show Cause published in the newspaper.)

ATTORNEY OR PARTY WITHOUT ATTORNEY	STATE BAR NUMBER:	
NAME:		
FIRM NAME:		
STREET ADDRESS:		
CITY: ST	TATE: ZIP CODE:	
TELEPHONE NO.: FAX N	0.:	
E-MAIL ADDRESS:		
ATTORNEY FOR <i>(name)</i> : In Pro Per		
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sac	cramento	
STREET ADDRESS: 720 9th Street		
MAILING ADDRESS: 720 9th Street		
CITY AND ZIP CODE: Sacramento, CA 95814		
BRANCH NAME: Civil Division		
PETITION OF (name of each petitioner):		
	FOR CHANGE OF NAME	
		CASE NUMBER:
DECREE CHANGING	NAME	
1. The petition was duly considered:	in Country and	
a. 🔲 at the hearing on <i>(date):</i>	in Courtroom:	of the above-entitled court.
b. 🔲 without hearing.		
THE COURT FINDS		
2. a. All notices required by law have been given.		
b. Each person whose name is to be changed ide		
	er as a sex offender under section 29	
This determination was made (check one):	by using CLETS/CJIS	based on information provided to the clerk
of the court by a local law enforcement agency	'- -	
c. 🔲 No objections to the proposed change of I		
d. 🔲 Objections to the proposed change of nar	∩e were made by <i>(name):</i>	
e. It appears to the satisfaction of the court that a	Il the allegations in the petition are tru	ue and sufficient and that the petition should
be granted.		
f. Dther findings <i>(if any):</i>		
THE COURT ORDERS		
3. The name of		
Present name		New name
<u>- Hoton Hamo</u>		How hame
a.	is changed to	
b.	is changed to	
С.	is changed to	
d.	is changed to	
Additional name changes are listed on Attack	ament 3	
	mont 0.	
Date:		
240.		JUDGE OF THE SUPERIOR COURT
		DGE FOLLOWS LAST ATTACHMENT
		DGE FOLLOWS LAST ATTACHMENT Page 1 of 1
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DECREE CHANGING NAME