
Introduction

Welcome to the Sacramento Superior Court Unlawful Detainer E-file Program. The Superior Court of California, County of Sacramento (hereafter “court”) has developed an electronic filing (“e-filing”) system designed to allow legal professionals to file documents with the Unlawful Detainer Unit at the Carol Miller Justice Center.

The intent of this manual is to address both the practical and technical requirements for using the court’s Unlawful Detainer electronic filing program. The information and instructions on e-filing are contained in this document. It is recommended that the filer read the manual in its entirety before proceeding.

The electronic filing program which has been developed by the Sacramento Superior Court differs from others which you may be familiar with. The program does not allow you to submit an e-mail with attached documents for the court to file. Rather each user must either develop their own software to transmit data to the court or contract with one of several private vendors who serve as electronic filing service providers. These vendors have already developed software which will prepare your documents for submission in a format that interfaces with the court’s case management program.

The court does not endorse the vendors nor is it in any way responsible for the fees which may be charged for their services. The vendor(s) who are presently certified to submit documents in this county include:

- American LegalNet, Inc.
(818) 817-9225
erez@uscourtforms.com
<http://sacefiling.uscourtforms.com>

In the event that you are interested in writing your own software and becoming your own EFSP, you will need to register your intent with the Sacramento Superior Court. Fill out the attached form “Electronic Filing - Terms of Use Agreement” and mail it to the:

Superior Court of California
County of Sacramento
720 9th Street
Sacramento, CA 95814.

If you have any questions or problems arise while registering, click on “Contacts” for the name and number of someone who can assist you. Notification of acceptance and granting of the License will be sent to the email address you provide in the application.