



Request to Renew WVRO

Sacramento Superior Court
Civil Self-Help Services

To ask the Court to renew an
existing restraining order.

You may ask the Court to renew a permanent Workplace Violence Restraining Order After Hearing (WV-130) no more than 90 days before it expires.

The request to renew must be filed before 11:30 AM the day before it is set to expire **AT THE LATEST**.

The Court will not renew an expired order.

There is no form-filler for a Request to Renew WVRO. The attached forms are fillable PDFs.

There is no fee to request renewal of a Workplace Violence Restraining Order.

The following forms are required to renew an existing WVRO and are included in this packet.

- WV-700 — Request to Renew Restraining Order
- WV-710 — Notice of Hearing to Renew Restraining Order
- WV-730 — Order Renewing Workplace Violence Restraining Order

Attach a copy of WV-130 (Order After Hearing)
to the back of WV-700.

IF YOU...

NEED MORE ROOM FOR AN ANSWER: You may either use a blank sheet of 8.5 X 11 paper, or Attachment (**MC-025**).

WANT TO PROVIDE PICTURES OR SCREENSHOTS AS EVIDENCE: You may attach evidence (pictures, screenshots, etc.) to the end of form **WV-700** as proof of how the person is harassing you. If you have video or audio of the person harassing you, you can submit those to the court on a USB drive (2 USB drives for the Court and 1 USB drive for the person you are filing against.) Note: The Sacramento Sheriff's Civil Bureau will not serve a CHRO request with USB drive attached. You may submit video or audio evidence at a later time, or see if the judge will allow you to present it at the hearing. You are not guaranteed the chance to present evidence at the hearing.

NEED AN INTERPRETER: Ask the clerk or Self-Help Staff to request an interpreter to be present for your hearing.

FILING FEE: There is no filing fee to ask the Court to renew an existing restraining order.

COPIES: The original plus one (1) copy of all documents are required at the time of filing (2 total). The court cannot make copies for you at the filing window. A public copy machine is available in Room 102 at 720 9th Street. Copies cost 0.25 cents per page. The machine takes cash only.

WHERE TO FILE:

IN PERSON	BY MAIL
<p>Civil Filing Counter 720 9th Street, Rm. 102, Window 10 Sacramento, CA 95814</p> <p>Monday – Friday 8:30 am – 4:00 pm</p>	<p>Sacramento Superior Court 720 9th Street, Rm. 102, Sacramento, CA 95814</p>

If you file your forms before 11:30 AM, you can see what the Court decided on the same day at 4:00 PM. Forms filed after 11:30 AM are ready the next business day at 4:00 PM.

If you need help filling out these forms,
 contact Civil Self-Help Services.

✉ civilselfhelp@saccourt.ca.gov ☎ 916-874-1421

MON	TUE	WED	THU	FRI
8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon
1:30 PM- 4:00 PM	1:30 PM- 4:00 PM	1:30 PM- 4:00 PM	CLOSED PM	1:30 PM- 4:00 PM

*Clerk stamps below when form is filed.***1 Petitioner (Employer)**

- a. Name: _____
 Lawyer for Petitioner (*if any for this case*):
 Name: _____ State Bar No.: _____
 Firm Name: _____
- b. Address (*If you have a lawyer, give your lawyer's information.*):
 Address: _____
 City: _____ State: ____ Zip: _____
 Telephone: _____ Fax: _____
 E-Mail Address: _____

*Court name and street address:***Superior Court of California, County of Sacramento**720 9th Street
Sacramento, CA 95814*Fill in case number:***Case Number:****2 Employee (Protected Person)**

Full Name: _____

3 Respondent (Restrained Person)

Full Name: _____
 Address (*if known*): _____
 City: _____ State: _____ Zip: _____

4 Request to Renew Restraining Order

I ask the court to renew the *Workplace Violence Restraining Order After Hearing* (Form WV-130). A copy of the order is attached.

- a. The order ends on (*date*): _____
- b. This is my first request to renew the order.
 The order has been renewed _____ times.
- c. I want the order to be renewed for three years other (*specify*): _____
- d. I ask the court to renew the order because (*explain below*): Response is stated in Attachment 4d.

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date:

*Type or print your name*_____
*Sign your name***This is not a Court Order.**

Notice of Hearing to Renew Restraining Order

Clerk stamps below when form is filed.

1 Petitioner (Employer)

a. Name: _____
 Lawyer for Petitioner (if any for this case):
 Name: _____ State Bar No.: _____
 Firm Name: _____

b. Address (If you have a lawyer, give your lawyer's information.):
 Address: _____
 City: _____ State: ____ Zip: _____
 Telephone: _____ Fax No: _____
 E-Mail Address: _____

Court name and street address:

Superior Court of California, County of Sacramento

720 9th Street
Sacramento, CA 95814

Fill in case number:

Case Number:

2 Employee (Protected Person)

Full Name: _____

3 Respondent (Restrained Person)

Full Name: _____

Address (if known): _____

City: _____ State: _____ Zip: _____

To the Respondent:

4 Court Hearing

The judge has set a court hearing date. Court will fill in box below.

The current restraining order stays in effect until the end of the hearing.

Hearing Date →	Date: _____	Time: _____	Name and address of court if different from above:
	Dept.: _____	Room: _____	_____

At the hearing, the judge can renew the current restraining order for up to another three years. You *must* continue to obey the current restraining order until the hearing. At the hearing, you can tell the judge if you do not want the order against you renewed. If the restraining order is renewed, you *must* obey the order even if you do not attend the hearing.

If you wish to make a written response to the request to renew the restraining order, you may fill out Form WV-720, *Response to Request to Renew Restraining Order*. File the original with the court before the hearing and have someone age 18 or older—not you—mail a copy of it to the petitioner at the address (1) at least _____ days before the hearing. Also file Form WV-250, *Proof of Service of Response by Mail*, with the court before the hearing.

This is a Court Order.



To the Petitioner:

5 Service and Response

Someone age 18 or older—not you or anyone else protected by the restraining order—must personally serve (give) a copy of the following forms on the respondent at least _____ days before the hearing.

- WV-700, *Request to Renew Restraining Order*;
- WV-710, *Notice of Hearing to Renew Restraining Order* (this form);
- WV-720, *Response to Request to Renew Restraining Order* (blank copy);
- WV-130, the current *Workplace Violence Restraining Order After Hearing* for which renewal is requested.

After the respondent has been served, file Form WV-200, *Proof of Personal Service*, with the court clerk. For help with service, read Form WV-200-INFO, *What Is “Proof of Personal Service”?*

Date: _____

Judicial Officer



Request for Accommodations

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the hearing. Contact the clerk’s office or go to www.courts.ca.gov/forms for *Request for Accommodations by Persons with Disabilities and Response* (Form MC-410). (Civ. Code, § 54.8.)

This is a Court Order.

Clerk stamps date here when form is filed.

1 Petitioner (Employer)

- a. Name: Lawyer for Petitioner (if any for this case): Name: State Bar No.: Firm Name:
b. Address (If you have a lawyer, give your lawyer's information.): Address: City: State: Zip: Telephone: Fax: E-Mail Address:

Fill in court name and street address:

Superior Court of California, County of Sacramento 720 9th Street Sacramento, CA 95814 Civil Division

Fill in case number:

Case Number:

2 Employee (Protected Person)

Full Name:

3 Respondent (Restrained Person)

Full Name: Address (if known): City: State: Zip:

4 Hearing

There was a hearing on (date): at (time): a.m. p.m. Dept.: Room: (Name of judicial officer): made the orders at the hearing.

These people were at the hearing:

- a. The petitioner c. The lawyer for the petitioner (name):
b. The respondent d. The lawyer for the respondent (name):
Additional persons present are listed on Attachment 4.

5 Renewal and Expiration

The request to renew the attached Workplace Violence Restraining Order After Hearing, originally issued on (date) , is:

- a. GRANTED. The attached order is renewed and will now expire on:

Time: a.m. p.m. or midnight on (date):

If no expiration date is written here, the order expires three years from the date of the hearing in item 4.

- b. DENIED. The attached order expires as stated in item 5 of the order.

Date:

Judicial Officer

This is a Court Order.