



# Request to Renew GVRO **Step 1 Packet**

Sacramento Superior Court  
Civil Self-Help Services

To ask the Court to renew an  
existing restraining order.

You may ask the Court to renew a permanent Gun Violence Restraining Order After Hearing (GV-130) no more than 90 days before it expires.

The request to renew must be filed before 11:30 AM the day before it is set to expire **AT THE LATEST**.

The Court will not renew an expired order.

There is no form-filler for a  
Request to Renew GVRO.  
The attached forms are fillable .pdfs.

There is no charge to request renewal  
of a Gun Violence Restraining Order.

The following forms are required to renew an existing GVRO and are included in this packet.

**GV-700** — Request to Renew Gun Violence Restraining Order

**GV-710** — Notice of Hearing on Request to Renew Gun Violence Restraining Order

**GV-730** — Order on Request to Renew Gun Violence Restraining Order

Attach a copy of GV-130 (Order **on Request to Renew Gun Violence Restraining Order**) to the back of GV-700.

## IF YOU...

**NEED MORE ROOM FOR AN ANSWER:** You may either use a blank sheet of 8.5 X 11 paper, or Attachment (**MC-025**).

**WANT TO PROVIDE PICTURES OR SCREENSHOTS AS EVIDENCE:** You may attach evidence (pictures, screenshots, etc.) to the end of form **GV-700** as proof of how the person is harassing you. If you have video or audio of the person harassing you, you can submit those to the court on a USB drive (2 USB drives for the Court and 1 USB drive for the person you are filing against.) Note: The Sacramento Sheriff's Civil Bureau will not serve a CHRO request with USB drive attached. You may submit video or audio evidence at a later time, or see if the judge will allow you to present it at the hearing. You are not guaranteed the chance to present evidence at the hearing.

**NEED AN INTERPRETER:** Ask the clerk or Self-Help Staff to request an interpreter to be present for your hearing.

**FILING FEE:** There is no filing fee to ask the Court to renew an existing restraining order.

**COPIES:** The original plus one (1) copy of all documents are required at the time of filing (2 total). The court cannot make copies for you at the filing window. A public copy machine is available in Room 102 at 720 9<sup>th</sup> Street. Copies cost 0.25 cents per page. The machine takes cash only.

WHERE TO FILE:

IN PERSON	BY MAIL	BY EMAIL
<p><b>Civil Filing Counter</b>                      720 9th Street, Rm. 102,                      Window 10                      Sacramento, CA 95814</p> <p>Monday – Friday                      8:30 am – 4:00 pm</p>	<p>Sacramento Superior                      Court</p> <p>720 9th Street, Rm. 102,                      Sacramento, CA 95814</p>	<p><a href="https://tinyurl.com/GVROeDelivery">https://tinyurl.com/GVROeDelivery</a></p> 

**If you file your forms before 11:30 AM, you can see what the Court decided on the same day at 4:00 PM. Forms filed after 11:30 AM are ready the next business day at 4:00 PM.**

If you need help filling out these forms,  
 contact Civil Self-Help Services.

✉ [civilselfhelp@saccourt.ca.gov](mailto:civilselfhelp@saccourt.ca.gov) ☎ 916-874-1421

MON	TUE	WED	THU	FRI
8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon	8:30 AM- Noon
1:30 PM- 4:00 PM	1:30 PM- 4:00 PM	1:30 PM- 4:00 PM	CLOSED PM	1:30 PM- 4:00 PM

Clerk stamps date here when form is filed.

**1 Petitioner**

a. Your Full Name or Name of Law Enforcement Agency:

- I am:  A family member of the Respondent.  
 An officer of a law enforcement agency (*a petition may be filed in the name of the law enforcement agency in which the officer is employed*).  
 An employer of the Respondent.  
 A coworker of the Respondent.  
 An employee or teacher of a secondary or postsecondary school that the Respondent has attended in the last 6 months.  
 A roommate of the Respondent.  
 A person who has a dating relationship with the Respondent.  
 A person who has a child in common with the Respondent.

Fill in court name and street address:

**Superior Court of California, County of Sacramento**720 9th Street  
Sacramento, CA 95814

Fill in case number:

**Case Number:**b. Your Lawyer (*if you have one for this case*):

Name: \_\_\_\_\_ State Bar No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

c. Your Address (*If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or email. Law enforcement officer, give agency information.*)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**2 Respondent**

Full Name: \_\_\_\_\_

Address (*if known*): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**3 Request to Renew Restraining Order**I ask the court to renew the *Gun Violence Restraining Order After Hearing or Consent to Gun Violence Restraining Order* (form GV-130) for an additional period of between 1 and 5 years. A copy of the order is attached.a. The order currently will end on (*date*): \_\_\_\_\_*(If the order has already expired, you must file a new petition.)***This is not a Court Order.**



Clerk stamps date here when form is filed.

Respondent completes items ① and ②. Court completes items ③ and ④.

**① Petitioner**

a. Your Full Name or Name of Law Enforcement Agency:

- I am:
- A family member of the Respondent.
  - An officer of a law enforcement agency *(a petition may be filed in the name of the law enforcement agency in which the officer is employed).*
  - An employer of the Respondent.
  - A coworker of the Respondent.
  - An employee or teacher of a secondary or postsecondary school that the Respondent attended in the last 6 months.
  - A roommate of the Respondent.
  - A person who has a dating relationship with the Respondent.
  - A person who has a child in common with the Respondent.

Your Lawyer *(if you have one for this case):*

Name: \_\_\_\_\_ State Bar No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

b. Your Address *(If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or email. Law enforcement officer, give agency information.)*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Fill in court name and street address:

**Superior Court of California, County of  
Sacramento**  
  
720 9th Street  
Sacramento, CA 95814

Fill in case number:

**Case Number:**

**② Respondent**

Full Name: \_\_\_\_\_

Address *(if known)*: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**③ Court Hearing**

The judge has set a court hearing date. *Court will fill in box below.*

**The current restraining order stays in effect.**

Name and address of court if different from above:



Date: \_\_\_\_\_ Time: \_\_\_\_\_

Dept.: \_\_\_\_\_ Room: \_\_\_\_\_

You may attend your hearing remotely, such as by phone or videoconference. For more information, go to the court's website for the county listed above. To find the court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).

**This is a Court Order.**



**To the Petitioner:****4 Service on Respondent**

Someone age 18 or older—**not you**—must serve a copy of the following forms on the Respondent:

- *Request to Renew Gun Violence Restraining Order* (form GV-700);
- *Notice of Hearing on Request to Renew Gun Violence Restraining Order* (form GV-710) (this form);
- *Response to Request to Renew Gun Violence Restraining Order* (form GV-720) (blank copy);

- a.  The forms must be personally served on the Respondent \_\_\_\_\_ days before the hearing.
- b.  The forms may be served by mail on the Respondent or the Respondent’s lawyer \_\_\_\_\_ days before the hearing.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Judicial Officer***To the Respondent:**

At the hearing, the judge can renew the current restraining order for between one and five years. You *must* continue to obey the current restraining order. At the hearing, you can tell the judge if you do not want the order against you renewed. If the restraining order is renewed, you *must* continue to obey the order even if you do not attend the hearing.

If you wish to make a written response to the request to renew the restraining order, you may fill out *Response to Request to Renew Gun Violence Restraining Order* (form GV-720). File the original with the court before the hearing and have someone age 18 or older—**not you**—mail a copy of it to the Petitioner at the address in ① at least \_\_\_\_\_ days before the hearing. Also file *Proof of Service by Mail* (form GV-250) with the court before the hearing or bring it with you to the hearing.

**Requests for Accommodations**

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the proceeding. Contact the clerk’s office or go to [www.courts.ca.gov/forms](http://www.courts.ca.gov/forms) for *Disability Accommodation Request* ([form MC-410](#)). (Civ. Code, § 54.8.)

*(Clerk will fill out this part.)***—Clerk's Certificate—***Clerk's Certificate**[seal]*

I certify that this *Notice of Hearing on Request to Renew Gun Violence Restraining Order* (form GV-710) is a true and correct copy of the original on file in the court.

Date: \_\_\_\_\_

Clerk, by \_\_\_\_\_, Deputy

**This is a Court Order.**

**Order on Request to Renew Gun Violence Restraining Order**

Clerk stamps date here when form is filed.

Prevailing party completes items ① and ②. If the Order is granted, the Petitioner is the prevailing party. If the Order is denied, the Respondent is the prevailing party.

**① Petitioner**

a. Your Full Name or Name of Law Enforcement Agency:

- I am:
- A family member of the Respondent.
  - An officer of a law enforcement agency *(a petition may be filed in the name of the law enforcement agency in which the officer is employed).*
  - An employer of the Respondent.
  - A coworker of the Respondent.
  - An employee or teacher of a secondary or postsecondary school that the Respondent attended in the last 6 months.
  - A roommate of the Respondent.
  - A person who has a dating relationship with the Respondent.
  - A person who has a child in common with the Respondent.

Your Lawyer *(if you have one for this case)*:

Name: \_\_\_\_\_ State Bar No.: \_\_\_\_\_

Firm Name: \_\_\_\_\_

b. Your Address *(If you have a lawyer, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, you may give a different mailing address instead. You do not have to give telephone, fax, or email.)*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

Fill in court name and street address:

**Superior Court of California, County of**

Sacramento

720 9th Street

Sacramento, CA 95814

Court fills in case number when form is filed.

**Case Number:**

**② Respondent**

Full Name: \_\_\_\_\_

Address *(if known)*: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**③ Hearing**

There was a hearing on *(date)*: \_\_\_\_\_ at time: \_\_\_\_\_  a.m.  p.m. Dept.: \_\_\_\_\_ Room: \_\_\_\_\_

*(Name of judicial officer)*: \_\_\_\_\_ made the orders at the hearing.

These people attended the hearing:

- a.  The Petitioner
- b.  The Respondent
- c.  The lawyer for the Petitioner *(name)*: \_\_\_\_\_
- d.  The lawyer for the Respondent *(name)*: \_\_\_\_\_

**This is a Court Order.**





**4 Order on Request for Renewal**

The request to renew the attached *Gun Violence Restraining Order After Hearing or Consent to Gun Violence Restraining Order* (form GV-130), originally issued on (date): \_\_\_\_\_, is:

- DENIED.** The attached order expires as stated in item ③ of the order.
- GRANTED.** The attached order is renewed and will now expire:

on (date): \_\_\_\_\_ at (time): \_\_\_\_\_  a.m.  p.m. or  midnight

If no expiration date is written here, the order expires one year from the date of the hearing in item ③.

- a. The court finds by clear and convincing evidence that both of the following are true:
  - (1) Respondent continues to pose a significant danger of causing personal injury to himself or another person by having in his or her custody or control, owning, purchasing, possessing, or receiving firearms, firearm parts, ammunition, or magazines. This includes firearm receivers and frames, and any item that may be used as or easily turned into a receiver or frame (see Penal Code section 16531).
  - (2) A gun violence restraining order remains necessary to prevent personal injury to Respondent or to another person because less restrictive alternatives either have been tried and found to be ineffective, or have been determined to be inadequate or inappropriate for the current circumstances.
- b.  The facts as stated in the *Request to Renew Gun Violence Restraining Order* (form GV-700) and supporting documents, which are incorporated here by reference, establish sufficient grounds for the issuance of this Order. Any reasons stated below apply as well.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

See the attached Form MC-025, *Attachment*.

- c. **To the restrained person: If this order is renewed, it will last until the date and time noted above. If you have not done so already, you must surrender all firearms, ammunition, and magazines that you own or possess in accordance with section 18120 of the Penal Code. You may not have in your custody or control, own, purchase, possess, or receive, or attempt to purchase or receive a firearm, ammunition, or magazine, while this order is in effect. Pursuant to section 18185, you have the right to request one hearing on an annual basis to terminate this Order at any time during its effective period. You may seek the advice of an attorney as to any matter connected with the order.**

**This is a Court Order.**



**To the Prevailing Party:**

**5 Service of Order**

Someone age 18 or older—**not you**—must serve a copy of this order on the other party.

- Order Granted**—The Respondent was present in court, either physically or remotely (by telephone or videoconference), at the time the order was renewed. **No further service is required.**
- Order Granted**—The Respondent was not present in court at the time the order was renewed. **Personal service is required.** The Respondent must be personally served with this Order. *(After the Respondent has been served, file form GV-200, Proof of Personal Service, with the court clerk. For help with service, read form GV-200-INFO, What Is “Proof of Personal Service”?)*
- Order Denied—Service by Mail**—If the Petitioner was not present in court at the hearing, the Petitioner may be served with this Order by mail. *(After the Petitioner has been served, the person doing the mailing should fill out form POS-030, Proof of Service by First-Class Mail—Civil. File the form with the court clerk. For help with service by mail, read the Information Sheet on page 2 of form POS-030.)*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Judicial Officer*

*(Clerk will fill out this part.)*

**—Clerk's Certificate—**

*Clerk's Certificate*  
*[seal]*

I certify that this *Order on Request to Renew Gun Violence Restraining Order* is a true and correct copy of the original on file in the court.

Date: \_\_\_\_\_ Clerk, by \_\_\_\_\_, Deputy

**This is a Court Order.**