



SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO

Public Notice
Sacramento County Superior Court Implements
Electronic Filing in Probate Division
Effective January 16, 2024

The Sacramento County Superior Court, Probate Division, is implementing voluntary electronic filing (e-filing) for attorneys and self-represented litigants beginning January 16, 2024. Filings may be submitted electronically through one of the courts approved electronic filing service providers (EFSPs), with limited exceptions for certain document types (see below a list of ineligible documents). E-filing is encouraged but not mandatory in probate actions.

What This Means for Probate Filers in Sacramento County

- E-filed documents may be filed through one of the courts approved EFSPs. A list of EFSPs can be found on the court's website: saccourt.ca.gov.
- E-filing allows 24/7 access in real time from anywhere.
- E-filed documents must be filed in a PDF text searchable format.
- Documents must be submitted as individual PDFs.
- File only one lead document per filing.
- An electronic signature is acceptable for e-filed documents only pursuant to CRC Rule 2.257 and CCP 1010.6.
- All documents must comply with California Rules of Court Style Guidelines as described in CRC Rules 2.100-2.118.

DOCUMENTS INELIGIBLE FOR E-FILING

The following documents are not eligible for e-filing and must be filed in paper form.

- Original Wills & Codicils
- Undertaking/Surety Bonds
- Settlement Conference and Trial Briefs
- Ex Parte Requests
- Exhibits
- Affidavit re Real Property of Small Value
- Documents filed under seal or provisionally under seal pursuant to Cal. Rules of Court, rule 2.551

For more information, please visit the Sacramento County Superior Court website, saccourt.ca.gov.