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COURT EXECUTIVE OFFICE
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By: G. Garcia
Deputy Clerk

SUPERIOR COURT OF CALIFORNIA

COUNTY OF SACRAMENTO

STANDING ORDER OF THE SACRAMENTO SUPERIOR COURT

No. SSC-12-2

ORDER: RESPONSE TO COMPLAINTS AND COMPLAINT LETTERS RE SUBORDINATE AND TEMPORARY JUDICIAL OFFICERS

IT IS HEREBY ORDERED that effective immediately:

1. The Assistant Presiding Judge, in collaboration with the Presiding Judge, shall maintain supervisory oversight of the investigation and response to complaint letters regarding commissioners, referees, and temporary judges of the Sacramento Superior Court.

2. Subject to supervisory oversight of the Assistant Presiding Judge, the duty to investigate and prepare a response to complaints and complaint letters regarding subordinate and temporary judicial officers subject to their supervision is delegated to the Supervising Judges of the Sacramento Superior Court. The procedures for responding to complaints and complaint letters regarding subordinate and temporary judicial officers are set forth in the "Sacramento Superior Court's Subordinate and Temporary Judicial Officer Complaint Procedures Handbook for Supervising Judges," a copy of which is provided to each Supervising Judge upon their appointment.

3. The duties to respond to complaints and complaint letters regarding temporary judges as set forth in California Rule of Court 10.743(b)(9) are hereby delegated to the appropriate Supervising Judges.

4. When the duties of a Supervising Judge are transferred to another judge, it is the responsibility of the outgoing Supervising Judge to fully inform the incoming Supervising Judge of all pending complaints that he/she is handling and to provide all documentation related to such complaints.

GOOD CAUSE APPEARING THEREFORE, IT IS SO ORDERED.

DATED: January 26, 2012

THE HONORABLE LAURIE M. EARL
Presiding Judge