



**SUPERIOR COURT OF CALIFORNIA  
County of Sacramento**

**Public Notice – Short Cause Civil Trial Calendar**

On September 22, 2020, the Presiding Judge issued the Order re: Resumption of Specified Services and Proceedings – Short Cause Civil Trial Calendar (September 22<sup>nd</sup> Order). Pursuant to the September 22<sup>nd</sup> Order, the Short Cause Civil Trial Calendar will be conducted via remote appearance only. In accordance with the Court’s COVID-19 protocols, no in-person appearances will be allowed until further notice.

Notwithstanding Local Rule 2.88(A) and until further notice, beginning November 5, 2020, the Short Cause Civil Trial Calendar will resume one day per week, at 9:30 a.m., on Thursdays, in Department 47. All cases scheduled for a short cause civil trial will receive a case-specific Notice of Hearing Civil Trial Assignment – Short Cause (Notice of Hearing) and the Zoom Reference Guide for Hearing Participants (Zoom Guide). The Notice of Hearing will indicate the date and time of the short cause civil trial and pretrial requirements. The Zoom Guide will indicate the Zoom meeting information necessary for parties to appear in Department 47.

**Previously-Continued Short Cause Civil Trials:**

Due to the COVID-19 pandemic, the Presiding Judge’s March 17, 2020 Order re: Implementation of Emergency Relief (March 17<sup>th</sup> Order), among other things, continued until further notice, all scheduled hearings on the Short Cause Civil Trial Calendar.

Commencing September 28, 2020 the Court will begin re-scheduling those cases that had a short cause civil trial date in Department 47 that was previously-continued by the March 17<sup>th</sup> Order, provided the case has not been settled/dismissed. Each case being re-scheduled will receive a case-specific Notice of Hearing and Zoom Guide. The Notice of Hearing will indicate the date and time of the short cause civil trial and pretrial requirements. The Zoom Guide will indicate the Zoom meeting information necessary for parties to appear in Department 47.

**Cases That Have Submitted Required Filings For Short Cause Trial:**

After the re-scheduling of all previously-continued short cause civil trials is complete, the Court will commence scheduling those cases that have previously submitted the required filings

to obtain a Short Cause Civil Trial (e.g. *Limited Civil Case Status Memorandum, Labor Commission Appeal, Other Administrative Appeal, Request to Set Case for Trial - Unlawful Detainer*) but have not yet received a trial date.

Each case being scheduled will receive a case-specific Notice of Hearing and Zoom Guide. The Notice of Hearing will indicate the date and time of the short cause civil trial and pretrial requirements. The Zoom Guide will indicate the Zoom meeting information necessary for parties to appear in Department 47.

**New Requests for Short Cause Civil Trial:**

New requests for short cause civil trial shall be made pursuant to the same filing requirements in effect prior to the COVID-19 pandemic and March 17<sup>th</sup> Order (e.g. *Limited Civil Case Status Memorandum, Labor Commission Appeal, Other Administrative Appeal, Request to Set Case for Trial - Unlawful Detainer*). Required filings to set short cause trials shall be submitted by mail (preferred) or by drop box at the Gordon D. Schaber Courthouse, located at 720 Ninth Street, Sacramento, CA 95814.

After the required filings are complete and the Court determines that a short cause civil trial should be scheduled, the parties will receive a case-specific Notice of Hearing and Zoom Guide. The Notice of Hearing will indicate the date and time of the short cause civil trial and pretrial requirements. The Zoom Guide will indicate the Zoom meeting information necessary for parties to appear in Department 47.

**Pretrial Requirements Regarding Witnesses and Exhibits:**

As detailed in the Notice of Hearing, before the scheduled date for short cause civil trial, parties shall provide the Zoom meeting information for Department 47 to anyone that they intend to call as a witness during their trial.

As stated in the Notice of Hearing, by the specified deadlines prior to the trial date, parties must also provide the Court and opposing party, copies of any exhibits (e.g. relevant documents) that they intend to use at trial. Parties may e-mail scanned copies or mail physical copies of their exhibits as explained in the Notice of Hearing.

If any party fails to notify witnesses or to submit their exhibits to the Court and to the opposing party in compliance with the deadlines indicated in the Notice of Hearing, such failure may result in the Court not considering the party's exhibits or in a continuance of the short cause trial.