



**SUPERIOR COURT OF CALIFORNIA  
County of Sacramento**

**Public Notice – Order of Examination (OX) Calendar  
(Amended)**

Effective December 4, 2020, the Order of Examination (OX) calendar resumed in-person examinations by reservation only, pursuant to the Presiding Judge's Order re: Resumption of Specified Services and Proceedings – Order of Examination Calendar (September 9<sup>th</sup>, 2020). The OX calendar is heard between 9:00 a.m. and 12:00 p.m. on Fridays in Department 43. All hearings shall be reserved with the Clerk in Department 43 prior to any filings being submitted to the Court. The number of OX matters that may be reserved and set per hour and per day shall be limited by the Court.

For all new OX matters, the requesting party must call the clerk in Department 43 at (916) 874-7561. After obtaining the hearing reservation, the requesting party shall promptly submit an Application and Order for Appearance and Examination to the Court, indicating the reserved hearing date and time. Each Application and Order for Appearance and Examination requires the standard \$60 filing fee.

All new Applications, along with the appropriate filing fees, shall be submitted to the Civil Filing Drop Box located on the first floor of the Gordon D. Schaber Courthouse, located at 720 9th Street, Sacramento, CA 95814, or by mail to the same address. Parties who mailed their application will receive their original order by mail. Parties who submitted their documents at the Civil Filing Drop Box will indicate on the Civil Filing Drop Sheet if they wish to pick-up their documents from the Attorney Bin or have their documents returned by mail. Parties remain responsible for proper service of the order.

Compliance with these procedures is a prerequisite to proceeding with an OX matter on the reserved date and time. Failure to comply will result in the reservation being vacated.

**Conducting In-Person OX Matters:**

Due to the nature of the OX calendar, such matters, including debtor examinations, shall be held in-person. To ensure compliance with "social distancing" guidelines and other COVID-19 Court protocols, the Court shall limit the number of OX matters that may be set per hour and per day in Department 11. In-person debtor examinations shall be conducted in a manner that adheres to the Court's COVID-19 protocols, including use of the courtroom and other areas of the courthouse at the direction of the judge presiding over the OX calendar.

Prior to coming to Court, all attending parties shall review and comply with the Court's COVID-19 protocols, including, but not limited to use of face-coverings, and shall be prepared to submit to health screenings. Parties shall refer to the Court's website for more information regarding the Court's COVID-19 protocols.