



SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SACRAMENTO  
[WWW.SACCOURT.CA.GOV](http://WWW.SACCOURT.CA.GOV)

**Public Notice**  
**Third Addendum**  
**Resuming Trials and Settlement Conferences**  
**Requesting Trial Appearance Using Zoom and Stipulations/Agreements**

**Resuming Trials**

Trials resumed the week of July 6, 2020. All trials are held at 8:30 a.m., Thursday and Friday, to be assigned out by the Supervising Judge. Trials are held using Zoom.

**Witnesses**

Parties who have subpoenaed witnesses must inform them of the Zoom trial information.

**Exhibits and Trial Briefs**

All exhibits shall be submitted through the drop box directed to Department 124 at the Family Relations Courthouse no later than noon the day before trial. Trial briefs shall be served on the other side and submitted through the drop box directed to Department 124 at the Family Relations Courthouse no later than noon the day before trial.

**Resuming Settlement Conferences**

Settlement conferences resumed the week of June 22, 2020. All settlement conferences are held at 8:30 a.m., Tuesday through Thursday in Department 128, using Zoom. Settlement conferences will be held by going to <https://saccourt.zoom.us/my/dept128a> or by telephone by calling (888) 475-4499 and entering Conference ID: # 962-728-1431.

For further Zoom Instructions, please click the link to the court's webpage at <https://www.saccourt.ca.gov/family/docs/zoom-court-hearing-instructions-042320.pdf>.

**Filing of Statement of Issues**

Parties and attorneys are required to file an original and two copies of a Statement of Issues 20 days before their settlement conference date pursuant to local rule 5.29, unless otherwise ordered by the court. Filings may be submitted through the drop box, US Mail or express mail at the the William R. Ridgeway Family Relations Courthouse between 8:00 a.m. and 5:00 p.m.

## **Stipulations**

### **(Prior to Settlement Conference)**

Parties and attorneys with agreements/[stipulations](#) may submit them for consideration by the court by email at [dept128@saccourt.ca.gov](mailto:dept128@saccourt.ca.gov) at least three business days before the settlement conference. If a stipulation is reached at the settlement conference, the court will issue a minute order directing one of the parties to prepare and submit it by email for consideration, and the trial will be vacated.

### **(After Settlement Conference and Prior to Trial Date)**

Parties and attorneys with agreements/[stipulations](#) reached **after** the settlement conference, or if a settlement conference was not scheduled, may submit them for consideration by the court by email at [dept128@saccourt.ca.gov](mailto:dept128@saccourt.ca.gov) or through the drop box, preferably at least three business days before the trial. Stipulations will be handled as a priority. Upon receipt and review, the court may approve the stipulation without further action of the parties, or may require parties and attorneys to appear using Zoom at the scheduled Trial Assignment Calendar at 8:30 a.m. for approval of the agreement/stipulation.

Appropriate stipulation and order fees as set forth in GC 70677(c) shall accompany such submissions either by check, money order, or credit card authorization form (<https://www.saccourt.ca.gov/forms/docs/cv-201.pdf>).

## **Subpoenaing Mediators**

To subpoena the Child Custody Recommending Counselor (mediator) in the court's Office of Family Court Services the subpoena along with a check or credit card authorization (<https://www.saccourt.ca.gov/forms/docs/cv-201.pdf>) form for the amount of \$275.00 should be served at the courthouse. It is recommended that you check the availability of a mediator for a trial before serving the subpoena by emailing the Office of Family Court Services at [FCS@saccourt.ca.gov](mailto:FCS@saccourt.ca.gov).