



**SUPERIOR COURT OF CALIFORNIA
County of Sacramento**

Public Notice – Order of Examination (OX Calendar)

On September 9, 2020, the Presiding Judge issued the Order re: Resumption of Specified Services and Proceedings – Order of Examination Calendar (September 9th Order). Pursuant to the September 9th Order, the Court will resume the Order of Examination calendar (OX calendar) for limited in-person examinations by reservation only. Beginning December 4, 2020, the OX calendar will resume one day per week, between 9:00 a.m. and 12:00 p.m., on Fridays, in Department 11. All hearings shall be reserved with the Clerk in Department 11 prior to any filings being submitted to the Court. The number of OX matters that may be reserved and set per hour and per day shall be limited by the Court.

Previously-Continued OX Matters:

Due to the COVID-19 pandemic, the Presiding Judge's March 17, 2020 Order re: Implementation of Emergency Relief (March 17th Order), among other things, continued until further notice, all scheduled hearings on the OX calendar.

For those OX matters that were previously continued by the March 17th Order, Department 11 will accept calls starting September 28, 2020, to reserve hearing dates/times to take place beginning Friday, December 4, 2020. To reschedule such previously-continued OX matters, the requesting party must call the clerk in Department 11 at (916) 874-6184, on or after September 28, 2020. After obtaining the hearing reservation, the requesting party shall promptly submit a clearly-titled "Amended" Application and Order for Appearance and Examination, indicating the reserved hearing date and time. Parties requesting to reschedule OX matters that were continued by the March 17, 2020 Order are not required to submit an additional \$60 filing fee with their Amended Application.

All Amended Applications shall be submitted to the Civil Filing Drop Box located on the first floor of the Gordon D. Schaber Courthouse, located at 720 9th Street, Sacramento, CA 95814, or by mail to the same address. Parties who mailed their application will receive their original order by mail. Parties who submitted their documents at the Civil Filing Drop Box will indicate on the Civil Filing Drop Sheet if they wish to pick-up their documents from the Attorney Bin or have their documents returned by mail. Parties remain responsible for proper service of the order.

Compliance with these procedures is a prerequisite to proceeding with an OX matter on the reserved date and time. Failure to comply will result in the reservation being vacated.

Newly-Scheduled OX Matters:

For all *new* OX matters (i.e., not previously continued by the March 17, 2020 Order), Department 11 will accept calls starting October 19, 2020, to reserve hearing dates/times beginning with the first available dates after December 4, 2020. The requesting party must call the clerk in Department 11 at (916) 874-6184, on or after October 19, 2020. After obtaining the hearing reservation, the requesting party shall promptly submit an Application and Order for Appearance and Examination to the Court, indicating the reserved hearing date and time. Each Application and Order for Appearance and Examination requires the standard \$60 filing fee.

All new Applications, along with the appropriate filing fees, shall be submitted to the Civil Filing Drop Box located on the first floor of the Gordon D. Schaber Courthouse, located at 720 9th Street, Sacramento, CA 95814, or by mail to the same address. Parties who mailed their application will receive their original order by mail. Parties who submitted their documents at the Civil Filing Drop Box will indicate on the Civil Filing Drop Sheet if they wish to pick-up their documents from the Attorney Bin or have their documents returned by mail. Parties remain responsible for proper service of the order.

Compliance with these procedures is a prerequisite to proceeding with an OX matter on the reserved date and time. Failure to comply will result in the reservation being vacated.

Conducting In-Person OX Matters:

Due to the nature of the OX calendar, such matters, including debtor examinations, shall be held in-person. To ensure compliance with “social distancing” guidelines and other COVID-19 Court protocols, the Court shall limit the number of OX matters that may be set per hour and per day in Department 11. In-person debtor examinations shall be conducted in a manner that adheres to the Court’s COVID-19 protocols, including use of the courtroom and other areas of the courthouse at the direction of the judge presiding over the OX calendar.

Prior to coming to Court, all attending parties shall review and comply with the Court’s COVID-19 protocols, including, but not limited to use of face-coverings, and shall be prepared to submit to health screenings. Parties shall refer to the Court’s website for more information regarding the Court’s COVID-19 protocols.