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FILED **ENDORSED**
JAN 20 2021
By K. Swift, Deputy Clerk
K. Swift

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO

**STANDING ORDER OF THE
SACRAMENTO SUPERIOR COURT**

No. SSC-21-2

ORDER: DIGITAL SIGNATURES

BY ORDER OF THE COURT AND EFFECTIVE IMMEDIATELY, the use of digital signatures on documents filed with the Court by a public entity, as defined in Government Code Section 811.2, is permitted and shall have the same force and effect as the use of a manual signature, provided it complies with all of the requirements of Government Code section 16.5(a)(1)-(5). "Digital signature" means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (h) of Section 1633.2 of the Civil Code. If a public entity elects to use a digital signature pursuant to this Standing Order, that

1 digital signature shall have the same force and effect as the use of a manual signature if and only if it
2 embodies all of the following attributes:

3 (1) It is unique to the person using it.

4 (2) It is capable of verification.

5 (3) It is under the sole control of the person using it.

6 (4) It is linked to data in such a manner that if the data are changed, the digital signature is
7 invalidated.

8 (5) It conforms to regulations adopted by the Secretary of State.

9
10 No other form of electronic signatures will be accepted. The use of a digital signature shall be at the
11 option of the public entity. Nothing in this Standing Order shall require a public entity to use or
12 permit the use of a digital signature. A party who files a document containing a digital signature
13 under this Standing Order represents that the signer's certificate or similar verification document is
14 maintained in the party's possession or control, and is subject to production upon request from the
15 Court.

16
17 This Standing Order shall remain in effect until such time as it may be modified or revoked.

18
19 DATED: January 20, 2021



20 THE HONORABLE RUSSELL L. HOM
21 Presiding Judge of the Superior Court, Count of Sacramento

DISTRIBUTION LIST

Standing Order No. SSC-21-2

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- 4 Court Standing Order File (Original)
- 5 Judge Russell L. Hom, Presiding Judge
- 6 Judge Michael G. Bowman, Assistant Presiding Judge
- 7 All other Judges of the Sacramento Superior Court
- 8 Lloyd Connelly, Court Executive Officer
- 9 Ann Marie Schubert, Sacramento County District Attorney
- 10 Steve Garrett, Sacramento County Public Defender
- 11 Theresa Huff, Conflict Criminal Defenders
- 12 Susana Alcala Wood, City Attorney, City of Sacramento
- 13 Lisa Travis, Sacramento County Counsel
- 14 Ryan R. Jones, City Attorney, City of Citrus Heights
- 15 Adam Lindgren, City Attorney, City of Rancho Cordova
- 16 Steven Wang, City Attorney, City of Folsom
- 17 Jonathan P. Hobbs, City Attorney, City of Elk Grove
- 18 Kimberly Hood, City Attorney, City of Galt
- 19 Kelly Sullivan, Chief Deputy Director
- 20 Kim Pedersen, Deputy Director
- 21 Julie Setzer, Director of Operations, Family Law & Probate Division
- 22 Sarah Davis, Director of Operations, Juvenile Division
- 23 Brenda Allen, Director of Operations, Traffic Division
- 24 Michelle Jeremiah, Division Manager, Criminal Division
- 25 Shana Simpson, Division Manager, Civil Division
- 26 Public Notice – Court Website
- 27
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