



Cover Sheet:	Statement of Issues and Contentions
Effective Date:	January 29, 2013
Last Revision Date:	October 29, 2020
Purpose:	This form is used to identify the issues in dispute and the position of each party when a case is scheduled for mandatory settlement conference and trial.
Assistance:	<p>If you are unable to complete the forms on your own, you may wish to hire a private attorney. If you need help finding an attorney, please contact the State Bar of California at www.calbar.ca.gov or the Sacramento County Bar Association at www.sacbar.org.</p> <p>Parties who are acting as their own attorneys may receive help from the Self Help Center to prepare for trial. You may contact the Self Help Center through the Court's website, by creating an e-Correspondence account.</p>
Required Forms:	All forms are Judicial Council forms, unless otherwise indicated: <ul style="list-style-type: none">• Statement of Issues and Contentions, local form FL/E-CT-032• Proof of Service By Mail, FL-335
Filing Fee:	None
Copies:	Make 4 copies of the completed forms. The Court will file and keep the original and two copies and endorse and return a copy to you.
Before You File:	One copy of your completed form must be served on the other party at least 20 days before the mandatory settlement conference. The Proof of Service By Mail must be completed and filed with the original and remaining copies of the form.
Filing:	<p>All forms must be typewritten or printed in blue or black ink. (See California Rules of Court, Rules 2.100-2.119)</p> <p>Mail or place completed forms in the court drop-box located at the Family Court at 3341 Power Inn Road, Sacramento, CA 95826. Drop box hours are 8:00 am to 5:00 pm Monday through Friday, excluding Court holidays.</p>



INSTRUCTIONS FOR STATEMENTS OF ISSUES

The following is required before your settlement conference and trial dates:

1. Complete all sections of the Statement of Issues that apply to you.
2. Insert your Settlement Conference and Trial dates on the first page of the form.
3. Attach any additional sheets you used to answer the questions on the form.
4. Make four (4) copies of the statement and any attachments.
5. Have another adult serve one copy on the other party by mail.
6. Ask the person serving the other party to complete a Proof of Service by Mail (one may be attached to the end of your Statement of Issues).
7. File the original and the remaining three (3) copies of the Statement of Issues (with Proof of Service completed and attached) in Room 215.
8. **Deadline:** All of this must be completed and served by both parties at least 20 days before the settlement conference. If the statement of issues is served by mail, an additional five calendar days is required for service. If neither party complies with this requirement, the settlement conference will take place but the trial date will be dropped. If only one party complies, the settlement conference will take place, but the complying party has the option to proceed with the trial, or change or drop the trial date.
9. **Note:** If you are obtaining a divorce or legal separation, be sure to also complete your financial disclosures and file your form entitled "Declaration Regarding Service of Declaration of Disclosure and Income & Expense Declaration" by the same deadline.

Note: If there is not enough space provided in any question for all the information you want to present, use additional sheets and attach them to this completed form.

Name:
Address:

Telephone: ()
E-mail address:

In Pro Per

THE SUPERIOR COURT OF CALIFORNIA
IN AND FOR THE COUNTY OF SACRAMENTO

In Re Matter/Marriage of:)	Case No.
)	
Petitioner:)	<input type="checkbox"/> PETITIONER'S
)	<input type="checkbox"/> RESPONDENT'S
and)	STATEMENT OF ISSUES
)	
Respondent:)	Settlement Conference
)	Date: _____
)	
_____)	Trial or Long Cause
)	Date: _____

PRELIMINARY INFORMATION

1.) Petitioner:

Name _____

D.O.B. _____

Present Employer _____

Employer's Address _____

Gross Monthly Income \$_____

2.) Respondent:

Name _____

D.O.B. _____

Present Employer _____

Employer's Address _____

Gross Monthly Income \$_____

3.) Date of Marriage _____
Date of Separation _____
Length of Marriage _____

4.) When was the Respondent served with the Summons and Petition?

(Date)

- 5.) Issues to be Considered by the Court (check those that apply):
- Dissolution of the Marriage
 - Child Custody
 - Child Support
 - Spousal Support
 - Property Division and Equalization
 - Assignment of Debts
 - Other _____
(specify)

CHILDREN OF THE RELATIONSHIP

6.) Provide the following information regarding minor children of the relationship:

Name	Date of Birth	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

7.) In Present Custody of _____
(Petitioner / Respondent / Other)

HISTORY OF DOMESTIC VIOLENCE

(Complete in all cases)

20.) A completed Income and Expense Declaration which has current income and expense information is:

There has been no history of domestic violence between the parties.

There has been a history of domestic violence, but neither party has a Domestic Violence Restraining Order in place at this time.

There is a Domestic Violence Restraining Order in place against Petitioner Respondent.
(Attach a copy)

CHILD CUSTODY

(Complete if child custody or child support is in issue)

8.) Is there presently an order for child custody in effect?

a.) Yes No

9.) If yes, list existing child custody orders:

Name of Child	Date of Order	Party Having Custody	Party Having Visitation
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10.) Describe the child custody/visitation arrangements presently being followed by you and the other parent: _____

11.) Has custody been mediated at Family Court Services?

Yes No

12.) If yes, has the report been completed?

Yes No

If the report has not been completed, when do you think it will be completed? _____
(date)

What is the date of the completed report and recommendation? _____
(date)

What custody/visitation arrangement is recommended by the Family Court Services Report?
(Briefly describe): _____

13.) Describe the custody arrangement you want the court to order at the present time (check the appropriate box):

- a.) Remain the same.
- b.) Adopt Family Court Services report dated: _____
- c.) Other (describe): _____

CHILD SUPPORT

(Complete in all cases where child custody or child support is in issue)

14.) Is there presently an order for payment of child support?

- a.) Yes (complete b., c. and d.) No (go on to 36.)

b.) Payable by which party? _____

Payable to which party? _____
(party name, or district attorney)

c.) How much per month? _____
(amount)

d.) Date the order was issued: _____

15.) Does either party presently pay for day care for work?

- a.) Yes No

b.) If yes, what is the monthly cost of day care? \$ _____

16.) Future Child Support:

- a.) Should one Party continue to pay Child Support to the other Party?

Yes No

b.) If no, why not? _____

c.) Amount of time the child(ren) spend with each parent:

Father _____ percent

Mother _____ percent

17.) Is the Department of Child Support Services involved in collecting your child support?

Yes No

SPOUSAL SUPPORT

(Complete if Spousal Support is in issue)

18.) Is there presently an order for payment of spousal support?

a.) Yes (complete b., c. and d.) No (go on to 34.)

b.) Payable by which party? _____

Payable to which party? _____

c.) How much per month? _____
(amount)

d.) Date the order was issued: _____
(date)

19.) Future Spousal Support:

a.) Should one Party pay Spousal Support to the other Party?

Yes No

b.) Why / why not? _____

CURRENT INCOME AND EXPENSES

(Complete in all cases)

20.) A completed Income and Expense Declaration which has current income and expense information is:

[] attached

[] was filed on (date) _____

[] was served with the financial disclosures on (date) _____.

SEPARATE PROPERTY AND DEBTS
(Complete if Property Division is an issue)

21.) Does either party presently have property or debts which are the party's separate property?
[] Yes [] No

22.) If yes, list each item of property and debt, and the party that property or debt belongs to:

Description of Item/Debt	Party to Whom it Belongs (H or W)
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

COMMUNITY PROPERTY AND DEBTS
(Complete if Property Division is an issue)

23.) Property owned by the Parties:
(List the property owned by you and the other party)

Description of Item	Present Value	Who Has It (H or W)
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

24.) Shared Debts of the Parties:
(List the debts for which you and the other party are liable)

Creditor Name – Purpose of Debt	Amount Owing
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

25.) Has either party made payments after your separation on debts shared by the parties?
 Yes No

26.) If yes, list all payments on shared Debts of the Parties:

Creditor Name – Date of Payment	Amount Paid
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

FUNDS HELD BY OTHERS
(Complete if Property Division is an issue)

27.) Does any firm, business, or other entity have money or property in which either party presently has an interest (e.g., life insurance policies, brokerage accounts, deposit accounts)?
 Yes No

28.) If yes, list each item of property and the party who presently has the property, and describe each party's interest in the property:

29.) Does either party have an interest in a retirement plan, profit sharing or pension plan?

Yes No

30.) If yes, list the business, agency or employer who maintains the plan, and describe the party's interest in the plan (e.g., party's employer, party is receiving benefits from plan):

TRACING

(Complete if Property Division is an issue)

31.) Was an item of property acquired by you and the other party using money or other property which was the sole property of just one of you?

Yes No

32.) If yes, list each item of property and describe how the property was acquired and what money or property belonging to just one party was used in acquiring the property described.

(Example: a car owned before marriage was traded in to buy the car both parties now own):

Describe in detail the circumstances: _____

PROPOSAL FOR DIVISION OF PROPERTY AND DEBTS

(Complete if Property Division is an issue)

33.) Proposed Division of Property and Debts:

Description of Item	Award to <u>H</u> (list value of item in space)	Award to <u>W</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

34.) Do you and the other party have any agreements concerning property or debts to be awarded to a party?

a.) Yes No

b.) If yes, list and describe each agreement: _____

35.) For any vehicle or vessels listed above please provide the following information:

Year	Make and Model	Vehicle Identification Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

36.) What is the total value of the property you propose the court should award?

– to Petitioner \$_____ – to Respondent \$_____

37.) What is the total amount of the parties' debts you propose the court should award?

– to Petitioner \$_____ – to Respondent \$_____

ATTORNEY FEES AND COSTS
(Complete if Seeking Reimbursement)

38.) List all Attorney Fees and Costs, including filing fees incurred to date:

	Description of Item	Amount	Date Incurred
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

OTHER ISSUES

(Complete if there are additional issues before the court)

39.) If there are other issues the Court is to consider, identify each and describe the circumstances:

I declare under penalty of perjury that the foregoing is true and complete.

Date: _____
(Date signed)

(Signature)

[] Petitioner [] Respondent

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name, State Bar number, and address):</i> <hr style="width: 10%; margin-left: 0;"/> TELEPHONE NO.: _____ FAX NO. <i>(Optional):</i> _____ E-MAIL ADDRESS <i>(Optional):</i> _____ ATTORNEY FOR <i>(Name):</i> _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Sacramento STREET ADDRESS: 3341 Power Inn Road MAILING ADDRESS: 3341 Power Inn Road CITY AND ZIP CODE: Sacramento, CA 95826 BRANCH NAME: William R. Ridgeway Family Relations Courthouse	
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT/PARTY:	CASE NUMBER: <i>(If applicable, provide):</i> HEARING DATE: HEARING TIME: DEPT.:
PROOF OF SERVICE BY MAIL	

NOTICE: To serve temporary restraining orders you must use personal service (see form FL-330).

1. I am at least 18 years of age, not a party to this action, and I am a resident of or employed in the county where the mailing took place.
2. My residence or business address is:

3. I served a copy of the following documents *(specify):*

by enclosing them in an envelope AND

- a. **depositing** the sealed envelope with the United States Postal Service with the postage fully prepaid.
- b. **placing** the envelope for collection and mailing on the date and at the place shown in item 4 following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service in a sealed envelope with postage fully prepaid.

4. The envelope was addressed and mailed as follows:

- a. Name of person served:
- b. Address:

- c. Date mailed:
- d. Place of mailing *(city and state):*

5. I served a request to modify a child custody, visitation, or child support judgment or permanent order which included an address verification declaration. *(Declaration Regarding Address Verification—Postjudgment Request to Modify a Child Custody, Visitation, or Child Support Order (form FL-334) may be used for this purpose.)*

6. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME)



(SIGNATURE OF PERSON COMPLETING THIS FORM)