



PETITION TO INSPECT ADOPTION RECORDS

IMPORTANT INFORMATION

Pursuant to Family Code Section 9200(a):

A judge of the superior court may not authorize anyone to inspect the petition, relinquishment or consent, agreement, order, report to the court from any investigating agency, or power of attorney or deposition or any portion of any of these documents, except in exceptional circumstances and for good cause approaching the necessitous.

FEES

There is no filing fee.

Miscellaneous fees are as follows:

- If the case number is not known or provided, there is a \$15.00 index search fee for case number.
- Copies: \$0.50 per page.
- Certified copies: \$25.00
- Exemplified copy: \$50.00

FORMS

FL/E-LP-645 - Petition to Inspect Adoption Records

FL/E-LP-646 - Order Granting Inspection of Adoption Records

The following must also be provided:

- A return self-addressed stamped envelope;
- A check made payable to “Sacramento Superior Court”. Print “Not to exceed \$50.00” in the lower left-hand corner in the memo line of your check, and leave the line and box for the amount blank. If the amount submitted is not sufficient to cover the costs, the Court will contact you by mail or phone to obtain the correct amount.

COPIES

Make **two (2) copies** of each of the above forms after you complete them (front & back).

FILING

All forms must be typewritten or printed in blue or black ink. (California Rules of Court, Rule 2.100-2.119)



You may drop off your documents in person at **3341 Power Inn Road**, Room 214, you will need a service ticket number obtained at the Reception, you may use the “Drop Box” located on the first floor, or you may mail your documents to:

**Sacramento County Superior Court
Probate Unit, Room 214
3341 Power Inn Road
Sacramento, CA 95826**

NOTE

The Sacramento Superior Court only has access to cases that were filed in the County of Sacramento.

Information may also be obtained at the **Sacramento Superior Court** website: www.saccourt.ca.gov or the **Judicial Council** website: www.courtinfo.ca.gov

For information on how to contact Adoptees, Birth Parents, or siblings of Adoptees, you can find more information on the **California Department of Social Services** website: <http://www.cdss.ca.gov/Adoptee-Information>

1 Name:

2 Address:

4 Telephone:

5 In Pro Per

6
7 SUPERIOR COURT OF CALIFORNIA
8 IN AND FOR THE COUNTY OF SACRAMENTO
9

10
11 In the Matter of the Adoption Petition of

Case No. (if known) _____

12 _____
13 (specify case name)
14

Petition to Inspect Adoption Records

15
16 I, _____ (name), am the _____ (relationship) in
17 this matter.

18 On _____ (date), a decree of adoption was entered in this matter,
19 decreeing _____ (name of adopted person) to be the adopted child
20 of _____ (name of adoptive parents).
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Specify all facts establishing necessity for inspecting court records, using more than one paragraph.

Wherefore, _____ (*name*) prays for an order directing the clerk of the court to allow inspection and copying by petitioner of the confidential court records in this matter, including the names of the birth parents.

Date: _____
(Signature of Petitioner)

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VERIFICATION

I, _____ (*name*), am the petitioner in this proceeding. I have read the foregoing petition and know the contents thereof. The same is true of my own knowledge, except as to matters therein alleged on information and belief, and as to those matters, I believe it to be true.

I declare under penalty of perjury under the laws of the state of California that the foregoing is true and correct.

Date:

(*Signature of Petitioner*)

1 Name:

2 Address:

4 Telephone:

5 In Pro Per

6
7 SUPERIOR COURT OF CALIFORNIA
8 IN AND FOR THE COUNTY OF SACRAMENTO
9

11 In the Matter of the Adoption Petition of

Case No. *(If known)*

12 _____
13 *(specify case name)*

Order Granting Inspection of Adoption
Records

15
16 The court has reviewed _____ *(name of petitioner)*
17 the Petition to Inspect Adoption Records, filed _____.

18
19 Upon consideration, the Court hereby grants _____ *(name of*
20 *petitioner)* request to inspect and or copy *(specify all documents to inspect or to be*
21 *copied)* _____
22 _____
23 _____
24 _____

27 Dated:

Judge of the Superior Court