

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO
720 9TH Street, Room 101
Sacramento, CA 95814

Criminal Records Copy Request Form

Requestor Information

Name _____

Street Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Case Number(s): _____

Defendant Name(s) _____ Date of birth _____

Document Copies Requested: certified plain copies (non-certified) exemplified

Complaint Information Document Verdict Forms

Disposition Judgment & Sentencing Abstract of Judgment

Probation Information Minute Orders

Other _____

Please this form and mail your payment. DO NOT SEND CASH. **See Fees Below.** Mail form and
***check/money order made out to the Superior Court of California to:

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SACRAMENTO
720 9TH Street, Room 101
Sacramento, CA 95814

Checks/Money Order—memo line, write "NOT TO EXCEED" \$35.00* (if requesting copies only).

For certified copies: *Checks/Money Order—memo line, write "NOT TO EXCEED" \$50.00******

FEES: Plain copies only \$0.50 per page. Certification(s) is/are \$40.00 per case plus \$0.50 per page. Exemplification is \$50.00 per case plus \$0.50 per page. Please include with your request a self-addressed, stamped envelope of the appropriate size.