



**SUPERIOR COURT OF
CALIFORNIA County of Sacramento**
720 Ninth Street, Room 102, Sacramento, CA 95814-1380
(916) 874-5522 www.saccourt.com

Updated Public Notice Implementation Of Electronic Filing in Civil Cases Effective January 16, 2024

Effective January 16, 2024, electronic filing (e-Filing) in the Sacramento Superior Court is expanding to be implemented in Civil cases handled at the Gordon D. Schaber Courthouse and Hall of Justice Building. Self-represented litigants do not have to file documents electronically, though they are encouraged to do so.

The Court will no longer make e-Filing mandatory for litigants represented by attorneys on July 1, 2024, and will delay mandatory e-Filing to a future date. The Court will publish a Public Notice 30 days before e-Filing becomes mandatory.

Electronic filing of court documents occurs through a certified Electronic Filing Service Provider, or EFSP. The filing party creates an account with the certified EFSP of their choice, uploads filing documents, and pays any court fees and specific service or convenience fees to the EFSP. The EFSP transmits documents and fees to the Court. Once reviewed and processed by the Court, the documents will be accepted for filing or rejected. Endorsed copies of documents are returned to the filer through the EFSP.

A list of approved Electronic Filing Service Providers can be found on the Court's website at: <https://www.saccourt.ca.gov/efiling/efsp.aspx>.

Frequently asked questions for Civil e-Filing, including a list of documents and/or case sub-categories are exempt from e-Filing, can be found on the Court's website at: <https://www.saccourt.ca.gov/civil/e-filing.aspx>.