

Print the **entire** PDF of forms single-sided, and **sign the forms in bold**.

Give the Court the **total** number of copies of each form designated below.

Each original document should be held together with a paperclip. Copies should be stapled.

Adult Name Change

NC-100 + NC-110	Petition for Change of Name + Attachment	Petitioner Signature X 2	2 copies
NC-120 or 125	Order to Show Cause for Change of Name		2 copies
NC-130	Decree Changing Name		2 copies

Minor Name Change

NC-100 + NC-110	Petition for Change of Name + Attachment	<u>Parent(s)</u> Signature only	2 copies
NC-120 or 125	Order to Show Cause for Change of Name		2 copies
NC-130	Decree Changing Name		2 copies

Adult Gender Recognition with Name Change (+ New California Certificates)

NC-300 + NC-110	Petition for Change of Gender Identifier and Name + Attachment for Name Change	Petitioner Signature X 3	2 copies
*+NC-311	Attachment for New CA Birth Certificate Self/Child	Petitioner & Adult Child	2 copies
*+NC-312	Attachment for New CA Marriage License	Petitioner & Spouse	2 copies
NC-125	Order to Show Cause for Change of Name to Conform to Gender		2 copies
NC-325	Order to Show Cause – Issuance of New Marriage License and Certificate		2 copies
NC-330	Decree Changing Name & Order Recognizing Change of Gender		2 copies

Fee Waiver (if applicable)

FW-001	Request to Waive Court Fees	Petitioner Signature	2 copies
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If you have additional questions, call Civil Self-Help Services at **(916) 874-1421** and leave a message. Phone calls will be returned within 2 business days.

Civil Self-Help Services can answer questions and review your documents before filing in person or remotely during the hours below. Email a PDF of the forms for review to CivilSelfHelp@saccourt.ca.gov.

MON	TUE	WED	THU	FRI
8:30 AM - NOON 1:30 PM – 4:00 PM	8:30 AM – NOON 1:30 PM – 4:00 PM	8:30 AM – NOON 1:30 PM – 4:00 PM	8:30 AM – NOON CLOSED PM	8:30 AM – NOON 1:30 PM – 4:00 PM

Completed documents and copies with the \$435 filing fee (or fee waiver) can be:	
Drop-box/In-person*:	Mailed:
Hall of Justice Building 813 6th Street Sacramento, CA 95814	Sacramento Superior Court- Civil Division 720 9th Street Sacramento, CA 95814

*In-person filing is available during Civil Self-Help hours.